

**BOROUGH OF FAR HILLS**  
Board of Health Regular Meeting  
**MINUTES**  
September 18, 2023

**CALL TO ORDER & FLAG SALUTE**

Chairman Rinzler called the meeting to order at 7:02 p.m. and read the open public meetings statement. The flag salute and reading of the open public meetings statement was conducted in accordance with the law.

**ROLL CALL**

Present: Chairman Rick Rinzler, Mayor Kevin Welsh, John Lawlor and Elizabeth Valentine

Also Present: Board Secretary Shana L. Goodchild and Somerset County Health Department representative Michael McCarty

Absent: Vice Chairwoman Sheila Tweedie and Cindy Decorges

**REGULAR AGENDA**

**APPROVAL OF MINUTES**

1. January 17, 2023 – Re-organization Meeting Minutes

Motion by Mayor Welsh, seconded by Ms. Valentine, and unanimously carried that the minutes of the January 17, 2023 Re-organization Meeting be approved for content and release.

2. January 17, 2023 – Regular Meeting Minutes

Motion by Mayor Welsh, seconded by Ms. Valentine, and unanimously carried that the minutes of the January 17, 2023 Regular Meeting be approved for content and release.

**NEW BUSINESS**

None

**RESOLUTIONS**

None

**CORRESPONDENCE**

1. A copy of a letter dated February 7, 2023 from Bayer-Risse Engineering, Inc. to Brian Diplock re: Septic System Evaluation, 29 Sherwood Farm Road, Block 19.01, Lot 3.

**BILL LIST**

September 18, 2023

Motion by Mr. Lawlor, seconded by Ms. Valentine and unanimously carried that the bill list be approved.

Roll Call Vote:

Those in Favor: Mayor Welsh, Chairman Rinzler, Mr. Lawlor and Ms. Valentine

Those Opposed: None

## **SOMERSET COUNTY HEALTH DEPARTMENT**

January 2023

February 2023

March 2023

April 2023

May 2023

June 2023

July 2023

August 2023

Michael McCarty, Deputy Director, Somerset County Health Department was present and reported that the County has a new Director and Health Officer, Dr. Terry Clancy. As far as monthly reports, he noted that the first round of health inspections were complete; there was an issue with an animal shelter located at 1 Liberty Corner Road, which has since closed. Mayor Welsh noted that proper permits were not secured to run a shelter facility.

Mr. McCarty spoke about flu and Covid strategies, with the flu strategy to remain the same; clinics are planned throughout the County. The Covid strategy will change with the commercialization of the product; the County has budgeted for 1,000 doses at a cost of \$115,000. Treatment is planned for adults 12 and older; children under 12 are the least susceptible group and require 2 to 3 doses.

Mr. McCarty also reported on the following:

1. A Request for Proposal (RFP) issued for public health accreditation; Somerset will be one of the first County Health Departments recognized.
2. A new health database which will be web based to streamline all the Department of Health processes and provide accessibility by the public; the website will be provided to the Borough of Far Hills after the launch.

Referencing the March report, Chairman Rinzler asked about the retail food inspection designation 'SAT-B' to which Mr. McCarty explained that it is a grading system used; a SAT-B designation may have identified one (1) critical violation that is correctable on-site (food temperatures off by a few degrees or an issue with a hand wash sink). When asked how often it gets re-inspected, Mr. McCarty opined 2 times per year.

## **VNA (PUBLIC HEALTH NURSING SERVICE) REPORT**

First Quarter, 2023

Second Quarter, 2023

## **DISCUSSION**

None

**PUBLIC COMMENT** – *The Board of Health welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers shall limit their comments to 5 minutes.*

There were no comments from the public.

## **ADJOURNMENT**

As there was no further business to conduct, and on a motion by Mayor Welsh, seconded by Ms. Valentine, the meeting adjourned at 7:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Shana L. Goodchild', written over a horizontal line.

Shana L. Goodchild  
Board of Health Secretary

**APPROVED 2/20/24**

